

## **BEQUESTS to CLIFTON SCHOOL OF ARTS (CSA)**

**Would you like to make a legacy gift to Clifton School of Arts to guarantee its stability and growth for years to come? If so, we suggest you provide the following information to your solicitor or whoever is preparing your will.**

Dear CSA Donor

### **Clifton School of Arts: Charitable Bequests**

This letter aims to assist anyone making a charitable bequest to the Clifton School of Arts.

#### **Introduction**

Since 1880, Clifton School of the Arts has been the cultural heart of the Northern Illawarra, providing a light-filled space for exhibitions, small concerts, film screenings, talks, art workshops, educational programs and a host of other community activities.

The much-loved building has been owned and operated by the community for all that time and is managed by a committee of dedicated volunteer residents. Most of the funds required to run the organisation and maintain the building are raised from donations and ongoing fundraising activities. A short time ago we were delighted to receive news that our funds had been boosted by an unexpected bequest from the estate of an Illawarra local.

Clifton School of Arts is an incorporated entity. It has an ABN, is a charity registered with the Australian Charities and Not for Profits Commission (ACNC) and is listed on the Register of Cultural Organisations and therefore has Deductible Gift Recipient status.

The enclosed brochure provides further details about Clifton School of Arts.

#### **What Sets Us Apart?**

- We are a local charity – with a focus on serving our community as a creative, educational and cultural hub for the Northern Illawarra and beyond.
- Our committee members are unpaid and dedicated volunteers, with valuable skills and experience. This means that every gift we receive goes directly to the CSA to maintain the existing heritage building, deliver community activities; and, in future, construct a new multipurpose gallery and accessible facilities at the rear of the existing building, and provide safe access to it.
- We nurture community activities and foster the arts in all their varied forms. The CSA provides workshop and unique exhibition spaces for local artists, both emerging and established.

## Bequest Pack

The enclosed CSA Bequest Pack sets out information for anyone contemplating a bequest to the CSA. The pack includes a suggested form of bequest to use in a will. It also includes other details relevant to a charitable bequest, including who, on behalf of the CSA, can provide a sufficient receipt to an executor distributing any bequest to the School of Arts.

We are very grateful for your consideration of this request, and we thank you for taking the time to read this information. You are welcome to arrange a visit to Clifton School of Arts at any time. If you would like to join our email list, you can do so by following this link:

<https://www.artsclifton.org/enews/>

If you would like to join the Clifton School of Arts community, by becoming a member, you can do so by following this link: <https://www.artsclifton.org/membership-form/>

We would be extremely grateful to be notified of any bequest you have made to the CSA so that we can be sure to record it appropriately.

Please do not hesitate to contact me if you wish to discuss any aspect of the matters I have addressed in this letter.

Yours sincerely

David Roach  
President, Clifton School of Arts  
e: [davroach@bigpond.net.au](mailto:davroach@bigpond.net.au) or [artscliftonnsw@gmail.com](mailto:artscliftonnsw@gmail.com)  
m: 0418 270 572

Clifton School of Arts stands on Dharawal Country, traditional homelands of the Wodi Wodi people. We pay our respects to their elders, past and present.



## CHARITABLE GIFT BEQUEST PACK

Precise Name of Charity:

Clifton School of Arts Incorporated

Address:

338 Lawrence Hargrave Drive, Clifton NSW 2515

ABN:

44971286672

ABR Listing: <https://www.abr.business.gov.au/ABN/View/44971286672>

Constitution:

The constitution of the Clifton School of Arts Incorporated is available here:

<https://artsclifton.org/wp-content/uploads/2022/01/CSA-Constitution-Amended-4Dec21.pdf>

Certification as an Association:

Clifton School of Arts was Incorporated on 3 July 1998 and is registered as an Association with NSW Fair Trading. Its registration number is: Y2828404. A copy is provided over.

Certification as a Charity:

Clifton School of Arts Incorporated is a charity registered as such with the Australian Charities and Not-for-profits Commission (ACNC) under the subtype 'Advancing Culture'. See over for details or refer: <https://www.acnc.gov.au/charity/charities/1e1ad85f-f737-4ea11-a812-000d3ad1fbf8/profile>

Certification as a Deductible Gift Recipient:

Clifton School of Arts Incorporated was added to the Register of Cultural Organisations (ROCO) on 22 November 2022 and is therefore a Deductible Gift Recipient.

Suggested Form of Bequest:

*I give .... (the whole of my estate) or (a legacy of \$....) or (the residue of my estate) to Clifton School of Arts Incorporated ABN 44971286672 for its general purposes and I direct that the receipt of the Treasurer or other duly authorised officer shall be a sufficient discharge to my executors or administrators.*



Fair  
Trading

## Certificate of Incorporation as an Association

This is to certify

### **CLIFTON SCHOOL OF ARTS INCORPORATED**

is registered as an incorporated association in New South Wales  
under the *Associations Incorporation Act 2009*

---

Registration Number **Y2828404**

Date of Incorporation **3 July 1998**

---

Issued by NSW Fair Trading on 3 September 2021.

Rose Webb  
Fair Trading Commissioner  
NSW Fair Trading



Page 1 of 1

Certified copy of documents held at Registry and Accreditation. Issued without alteration or erasure.

# Clifton School of Arts Incorporated

✔ Charity is registered.

✔ Charity reporting is up to date.

---

## Charity details

<b>ABN:</b>	<a href="#">44971286672</a>
<b>Address:</b>	338 Lawrence Hargrave Dr Clifton NSW, 2515, Australia
<b>Email:</b>	<a href="mailto:artscliftonnsw@gmail.com">artscliftonnsw@gmail.com</a>
<b>Address For Service email:</b>	<a href="mailto:artscliftonnsw@gmail.com">artscliftonnsw@gmail.com</a>
<b>Website:</b>	<a href="http://artsclifton.org">artsclifton.org</a>
<b>Phone:</b>	<a href="tel:0403237752">0403237752</a>
<b>Charity Size:</b>	Small
<b>Who the charity helps:</b>	Adults - aged 25 to under 65 Adults - aged 65 and over Children - aged 6 to under 15 Families Youth - 15 to under 25
<b>Date established:</b>	1 November 1999
<b>Last reported:</b>	8 December 2022
<b>Next report due:</b>	31 December 2023
<b>Financial year end:</b>	30/06

## Summary of activities

Clifton School of Arts aims to inspire, encourage and celebrate the diversity of our community by continuing to develop our historic landmark building as a creative, educational and cultural hub for the Northern Illawarra and beyond, honouring the vision of the original founders. We provide an affordable venue for local artists to exhibit their work through exhibitions, small concerts, talks and film screenings. We stage educational activities for community benefit such

as historical open days and art workshops and hire the venue for community gatherings. We preserve and promote the history of the local area through our collection and small exhibitions.

## Charity programs

History Open Days  
Historic preservation

---

Art classes  
Visual arts

---

Art exhibitions  
Art galleries and art museums

---

Small concerts  
Performing arts

---

Literary events  
Literature and writing

---

Film screenings  
Screen

---

Building preservation  
Historic preservation

---

Community networking  
Community facilities

---

## Where the charity operates

**States:** New South Wales

### Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. [Read more about information on the Charity Register.](#)

---

## People

### Responsible people

The role of a 'Responsible Person' is an important one for registered charities. Generally, a charity's Responsible People are its board or committee members, or trustees.

<p><b><u>Anne Giugni</u></b> <b>Role:</b> Treasurer</p> <p><a href="#">Associated charities</a> →</p>	<p><b><u>Bernard O'Donnell</u></b> <b>Role:</b> Secretary</p> <p><a href="#">Associated charities</a> →</p>	<p><b><u>David Roach</u></b> <b>Role:</b> President</p> <p><a href="#">Associated charities</a> →</p>
<p><b><u>Jane Johnson</u></b> <b>Role:</b> Committee Member</p> <p><a href="#">Associated charities</a> →</p>	<p><b><u>Katerina Novarina</u></b> <b>Role:</b> Committee Member</p> <p><a href="#">Associated charities</a> →</p>	<p><b><u>Roger West</u></b> <b>Role:</b> Committee Member</p> <p><a href="#">Associated charities</a> →</p>
<p><b><u>Sarah Gardner</u></b> <b>Role:</b> Vice-president</p> <p><a href="#">Associated charities</a> →</p>		

---


## Documents

### Annual reporting

Title	Due date	Date received	Download
-------	----------	---------------	----------

Annual Information Statement 2023	31 December 2023	Not yet submitted	—
Financial Report 2023	31 December 2023	Pending	—
Annual Information Statement 2022	31 January 2023	8 December 2022	 <a href="#">View AIS</a>
Financial Report 2022	31 January 2023	8 December 2022	 <a href="#">Download</a>
Annual Information Statement 2021	31 January 2022	21 December 2021	 <a href="#">View AIS</a>
Financial Report 2021	31 January 2022	21 December 2021	 <a href="#">Download</a>
Annual Information Statement 2020	31 January 2021	19 March 2021	 <a href="#">View AIS</a>
Financial Report 2020	31 January 2021	19 March 2021	 <a href="#">Download</a>

## Documents

Title	Date	Reporting year	Download
Governing Document	9 December 2021	—	 <a href="#">Download</a>

## History

### The charity's subtype history

Purpose	Start date	End date
Advancing culture	16 January 2020	—
Purposes beneficial to the general public that may reasonably be regarded as analogous to, or within the spirit of, any of the other charitable purposes	16 January 2020	—

### Registration status history

Effective date	Status
----------------	--------